



Powderpigs Ski School

2020-2021

**COVID-19 HEALTH PROTECTION PLAN
POLICIES AND PROCEDURES**

Contents:

Health Protection Plan Overview... Page 2

Daily COVID-19 Operations Check List... Page 3

Employee COVID-19 Policies & Procedures... Pages 4-5

Student, Family & Chaperone Policies & Procedures... Pages 6-7

General Policies & Procedures for all Participants and Staff... Pages 8-10

Employee & Student Health Screening Instructions... Pages 11-12



COVID-19 HEALTH PROTECTION PLAN

Powderpigs has developed a Health Protection Plan to ensure that its students, families and employees remain safe as restrictions for outdoor recreation and sports ease during the COVID-19 pandemic.

Powderpigs understand the seriousness of COVID-19 and the profound effect it has on individuals and families in Washington state, nationwide and globally. So to, Powderpigs understands that without proper protocols in place, the spread of the disease is easily transmissible from affected persons. Therefore, it is the School's responsibility that strict guidelines are developed, followed, and enforced to allow winter 2021 lessons to take place.

The Health Protection Plan includes policies regarding personal protective equipment (PPE), on-site social distancing, chairlift use, lift ticket and merchandise sales, monitoring for signs and symptoms and illness, recommended hygiene and sanitization, employee training, incident reporting and decontamination procedures.

A copy of this plan is provided to each employee and is available for all customers and constituents to download from the School's website at <https://www.powderpigs.com/covid-19/>

COVID-19 Supervisor

Jennifer Wirkman is the Powderpigs COVID-19 Supervisor. In addition to being a Powderpigs Director, Jennifer has a background as a Licensed Nurse and Wilderness First Responder and is also the COVID-19 Supervisor for her fulltime employer.

It is the responsibility of the Supervisor to plan, act as training liaison, serve as a resource for employees and other constituents, report on compliance and to make recommendations to management on operational aspects and resources. In addition, the Supervisor is the lead person in the company to communicate with local, state and regional agencies and authorities. The Supervisor has the authority to appoint other School officials to be at lesson days they are unable to attend. These appointed officials, under the direction of the Supervisor, have the authority to make changes based on compliance with the Health Protection Plan as needed to ensure student, family and employee safety.

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DAILY COVID-19 OPERATIONS CHECK LIST

Before Lessons

- Ensure ground floor door is unlocked
- Ensure ground floor restrooms are thoroughly cleaned and sanitized
- Ensure social distance 6' markers are in place for restroom use line formation
- Open bathroom windows to increase ventilation
- Ensure emergency doorbell is functioning
- Instructor meeting area is roped off and tent is set up

As Instructors Arrive

- Any necessary health screening to take place outside with the effort to provide confidentiality and social distance

Staff Meeting

- If holding meeting inside open all doors and windows to increase ventilation
- Review current COVID-19 procedures and all new updates
- Review other regular meeting topics, student absences, etc.

During Lessons

- Instructor to verify with parent/guardian that student health screening form was submitted before lessons; if not, instructor to direct parent/guardian and student to management to complete health screening before student can participate in lessons
- Instructors to ensure social distancing within the class is met at all times possible
- Instructors to ensure students are wearing face covering/mask during lessons
- Lodge Manager/Management to ensure restrooms are cleaned and disinfected every hour and immediately after lunch
- Lodge Manager/Management to monitor restroom occupancy load and ensure social distancing in line is observed
- The lodge will be staffed by at least one member of the management team in case of injury or emergency and to support the Lodge Manager if needed.
 - In the event someone need access to the main floor of the lodge, as soon as they vacate the building disinfecting protocols to be followed by supervisor

After Lessons

- Social distance signs to be put away
- Lodge Manager to clean and disinfect primary restrooms
- Lodge Manager to disinfect main floor
- Outdoor instructor area to be disinfected and put away



EMPLOYEE COVID-19 POLICIES & PROCEDURES

COVID-19 Safety Training

COVID-19 Safety Training will be mandatory for all employees. Training will be reviewed on a monthly basis to update protective measures and steps outlined in the Health Protection Plan, per local, state, regional, and federal guidelines. Likewise, safety training must be discussed with families and employees prior to lessons beginning, and provided as conditions change.

Employee Personal Protection Equipment (PPE)

All School personnel are required to wear PPE, including but not limited to masks and gloves during their regular work schedules. Signage indicating required PPE will be posted on our website, and outside of our building and training areas. Per current Washington State guidelines, masks or face coverings are required at all times, indoors and outdoors, when unable to maintain a minimum of six feet social distancing. This includes in or around Area Lodges, the Powderpigs Lodge, during staff meetings, and on the chairlift. The only exception is for personnel who work in isolated, non-public areas, where at least six feet social distancing can be maintained. If a face covering gets damp it needs to be changed as quickly as possible. Regular and proper hand hygiene is also required including frequent handwashing or use of alcohol based hand sanitizer. Exceptions to the requirement for cloth face coverings include: if the individual is deaf or hard of hearing, and is communicating with someone who relies on language cues such as facial markers and expression and mouth movements as a part of communication; if the individual has a medical condition or disability that makes wearing a facial covering inappropriate; or when the job has no in-person interaction.

Employee Health/Symptoms

All School employees are required to undergo a health screening check each day prior to the start of their work shift. Health screening will be an electronic form, and in-person temperature check and questionnaire. Persons exhibiting symptoms of, but not limited to, fever, coughing, or shortness of breath will be sent home. Health check information will be kept confidential. If an employee has symptoms of acute respiratory illness, they must stay home until free of symptoms for a least 72 hours without the use of medicine. Employees who have been exposed to someone COVID-19 positive, or themselves have tested positive, may not return to work until they meet the criteria to [discontinue home isolation](#) and have consulted with a healthcare provider.

Should an Employee Develop Signs or Symptoms of a Respiratory Illness During Lessons

In the event an employee develops respiratory illness signs or symptoms or a fever greater than 100.4°F during their work shift they are to notify the COVID-19 supervisor immediately and return to the Powderpigs base area. A substitute instructor will be assigned to the class for the remainder of lessons, if applicable. Parents/Guardians within the class will be notified, if applicable. The employee is to seek medical advice and may not return to work until they meet the criteria to [discontinue home isolation](#) and have consulted with a healthcare provider. Any areas or surfaces within the Powderpigs Lodge in which the instructor may have had contact will be cleaned and decontaminated following CDC and EPA guidelines.



Daily Staff Meetings & Attendance

Daily staff meetings will take place outside when the weather is conducive. In the event of adverse weather, staff meetings will be held on the main floor of the lodge with the doors and windows open to increase ventilation. All employees are required to wear a mask or face covering during indoor or outdoor staff meetings and practice social distancing. The weekly staff email will try to include the information presented in the daily staff meetings for those not comfortable attending. However, mountain conditions change rapidly, so not all information and announcements will be included in the email. Staff attendance will be taken at the meeting and during the daily health screening. If a staff member does not attend the meeting they are required to check in with management in person, or via text message to notify them of their attendance.

Lunch Breaks

The Powderpigs lodge will be closed at all times, including the kitchen and common areas. (The public ground floor restrooms will remain open.) Employees working on a day that includes the scheduled lunch break should come prepared with a sack lunch to eat outside or in their vehicle, or plan on grab and go food from the Summit at Snoqualmie. There will be no access to cooking, reheating, storing food or dining within the lodge.

Daily Paperwork

Powderpigs daily student evals (“blue” or “tan” snowboarder cards) and daily attendance (“green” card”) are to be done [electronically](#). A link for submitting daily paperwork will be available on the Powderpigs website under “Instructor Resources”, and also sent out via email weekly. Instructors need to fill out the daily paperwork within 24 hours of the weekly lesson concluding. In the event of a pre-approved absence, instructors must ensure their daily evals are completed in advance of the absence, including upcoming lesson plans and any other information a substitute may need to successfully cover your class and keep your students safe and happy. Daily evals and attendance are your timecard and required to receive a paycheck.

Pre-Season Dryland Clinics

Powderpigs is working on creating virtual pre-season dryland clinic modules for all employees to participate in. This will replace the traditional in-person, indoors, dryland clinic model to reduce the chance of COVID-19 exposure. This training will also include the COVID-19 Safety Training.

On-Snow Clinics

On-snow clinics will be held in person. Small groups, social distancing, and face coverings will be enforced to ensure the health and wellness of clinic participants. All on-snow clinics will be 100% outdoors. During on-snow clinics the Powderpigs Lodge ground floor bathrooms can be accessed by the side door, but the rest of the building will be closed.



STUDENT, FAMILY AND CHAPERONE COVID-19 POLICIES & PROCEDURES

Participant Personal Protection Equipment (PPE)

All participants are required to wear PPE, including facial coverings. Facial coverings may be cloth masks, disposable masks, bandanas or scarves. Facial coverings should cover the nose and mouth to prevent respiratory particulates from spreading beyond each individual. Per current Washington State guidelines, masks or face coverings are required at all times, indoors and outdoors, when unable to maintain a minimum of six feet social distancing. This includes in or around Area Lodges, the Powderpigs Lodge, during staff meetings, and on the chairlift. This includes all students, family, or chaperones that are in lessons, or within the vicinity of the School, whether indoors or outside. Families are encouraged to bring extra face coverings for themselves and their students in the event one should get wet during lessons. Should a face covering become wet, it needs to be changed with a dry one as soon as possible. More information about the statewide mandate effective June 26, 2020 can be found [here](#). Exceptions to this requirement for cloth face coverings include: children under the age of 5 years old; if the individual is deaf or hard of hearing, and is communicating with someone who relies on language cues such as facial markers and expression and mouth movements as a part of communication; or if the individual has a medical condition or disability that makes wearing a facial covering inappropriate.

Student and Family Health/Symptoms

Parents/Guardians will be required to submit a [student electronic health screening form](#) every day prior to the student attending lessons. The link to the health screening form will be sent out via weekly email and also located on the Powderpigs website under COVID-19. Should a family forget to do the health screening before lessons, Powderpigs management team can provide the screening onsite before the student participates in lessons. Powderpigs reserves the right to implement family/chaperone daily health screening at any time based on local, county, state, or federal guidelines, or in the event of a local breakout. This screening may involve a temperature check and a symptom and exposure questionnaire. Screening results will remain confidential. Students, family, or chaperones who exhibit signs of acute respiratory illness and/or have a fever should refrain from coming to lessons. Anyone who presents with signs of acute respiratory illness and/or has a fever will be sent home. Students, family or chaperones who have been exposed to someone COVID-19 positive or themselves have been tested positive must remain home until they can meet all of the following criteria: at least 10 days since symptoms appeared, at least 24 hours with no fever-reducing medication, and symptoms have improved, per [CDC guidelines](#).

Should a Student Develop Signs or Symptoms of a Respiratory Illness During Lessons

If the event a student develops respiratory illness signs or symptoms or a fever greater than 100.4°F during lessons the instructor is to return to the Powderpigs Lodge immediately and notify the COVID-19 supervisor. The student will be safely supervised until the parent/guardian can pick them up. Parent/Guardian is expected to pick up the student within ten (10) minutes of Powderpigs management calling them to reduce potential exposure. Parent/Guardian should seek medical advice from their healthcare provider and notify the COVID-19 Supervisor of the outcome. The student may return to lessons after a negative COVID-19 test, or a medical provider approving returning to lessons, or meet the CDC criteria in the above paragraph. Any areas or surfaces within the Powderpigs Lodge in which the student may have had contact will be cleaned and decontaminated following CDC and EPA guidelines.



Chairlift Use

State guidelines currently only allow members of the same household to ride a traditional chairlift together. For quad chair use, The Summit at Snoqualmie will be seating guests two per chair, in seat one and seat four. Part of Powderpigs safety policy is that children six years and under may not ride the chairlift without an adult. Therefore 2020-21 season enrollment changes have been made (below under “General COVID-19 Safety Information”). Due to these chair lift rules, all youth students MUST have prior chairlift riding experience and be able to safely, responsibly and confidently be able to get on, ride, and get off a chair lift unassisted and alone. A parent/guardian who is in the same household as a child may ride the lift with the child if desired, but Powderpigs will not be able to have chairlift “riders” to accompany children.

Enrollment Changes

Due to the change in operational capacity (below under “General COVID-19 Safety Information”) and current state chairlift guidelines (outlined above) that were put in place after enrollment opened, Powderpigs has changed the 2020-21 enrollment requirements. All students in group lessons must be 7 years or older. There will be no beginner youth or adult group lessons. All students must be able to meet the chairlift use expectations (outlined above). Families who have already registered and are impacted by these changes will be contacted via email.

Lunch Break

On program days that have a lunch break, children spend the lunch break with their family, not their instructor or class. Before, during and after lessons, the Powderpigs Lodge will be closed at all times, except for the ground floor public restrooms. There will be no access to indoor dining, kitchen use, etc. Families are encouraged to bring sack lunches that do not require cooking or reheating. Families may spend their lunch break outside or in their vehicle. Families with advanced ski/snowboard skills may also elect to get lunch from one of the Area’s grab & go or vending stations but this option requires the ability to navigate on intermediate or advanced terrain and is not suitable for everyone.



GENERAL COVID-19 POLICIES & PROCEDURES FOR ALL PARTICIPANTS AND EMPLOYEES

COVID-19 Policies and Procedures

Copies of the Health Protection Plan will be made available to all employees, participant families, the Summit at Snoqualmie, and be posted on our website.

Operational Capacities

To meet state, county and The Summit at Snoqualmie guidelines, Powderpigs will be operating at 50% daily program capacity during the 2020-21 winter season. Some class sizes will be reduced to meet current state requirements regarding group sizes. This capacity reduction was put in place after Powderpigs registration had opened and will require changes to enrollment rules. Currently registered families will receive direct communication with more information regarding these changes for the 2020-21 winter season.

Electronic Registration, Store & Lift Ticket Sales

All students and staff must utilize pre-season electronic registration and payment of lesson fees. This includes an electronic receipt of pre-payments. There will be no onsite store sales of merchandise. Online merchandise sales may be developed. There will be no onsite lift ticket sales at the School. All daily lift tickets must be purchased electronically, in advance from the Summit at Snoqualmie, and picked up from one of their ticket sales/guest service locations prior to lessons beginning. Powderpigs strongly encourages season pass purchases to ensure smooth chairlift access.

Waivers and Writing Utensils

Per the Washington State Outdoor Recreation Phase 2 COVID-19 Requirements, all registration must be done in electronically in advance. Online payment is available. The School is working with their insurance provider to create electronic Liability and COVID-19 release waivers that will be required for all students, families, chaperones, and employees prior to participation. In the event of in person Liability or COVID-19 waivers, disinfected black or blue ink pens will be provided by the School to minimize cross contamination.

Powderpigs Lodge Use and Access

There will be no hot chocolate service during winter 2021. Before, during and after lessons, the Powderpigs lodge, and all balcony areas will be closed to employees, students, families, chaperones and the public during including the kitchen, main floor, instructor floor, instructor floor restroom, and office, with the following exceptions: Public restroom located on the ground floor will be open for use with access from the ground floor side entrance. In the event of injury or emergency a student or staff person may enter the main floor of the lodge with a support staff person supervising/assisting and ensuring social distance is maintained. An emergency doorbell will be posted at the bottom of the stairs. Management and employees with a designated room will have lodge access, masks must be worn at all times in common areas. There are no outside visitors permitted in the building. Daily staff meetings may be held on the main floor if the weather is not conducive for outdoor meetings (see section under "Employee COVID-19 Safety Information").



Social Distancing

All employees, students, family, and chaperones are required to maintain a minimum separation of six feet whenever possible. When this is not possible, it is recommended to limit exposure time.

Powderpigs lodge restroom access will have social distance markers to designate where people can stand while waiting for restroom access, access will be restricted to a certain number of users at any one time. The Summit at Snoqualmie is developing guidelines and plans for lift line social distancing which all employees, students, and the public will be required to adhere to. Families and/or staff using portable shelters/tents should ensure shelter and/or chair placement meets social distance guidelines. Portable shelters may not be set up in areas of active downhill travel, blocking ingress/egress routes or lift lines, or behind boundary marker lines. All garbage is to be removed from outdoor spaces on the mountain by the consumer. Please do not litter.

Carpools

Carpools with multiple family units are discouraged. Powderpigs staff will not allow students to be dropped off by anyone that is not in the same family unit to help enforce this recommendation.

Gear Up In Your Vehicle

Because the Powderpigs Lodge will be closed, be sure to gear up in your vehicle. There will be no gear storage inside of the Lodge, balconies or ancillary buildings/facilities.

Season Passes

For 2020-21 season, all employees and students season passes must be purchased online. All pass holders must wear their season pass attached to the outside of their jacket. Passes may not be in jacket sleeve window pockets, helmet pockets. This is an Area rule to help reduce close contact between the individual and the scanner.

Cash-Free

Powderpigs onsite store will be closed for Winter 2020-21; however, when open is a cash-free store. The Summit at Snoqualmie will no longer take cash. All purchases must be with a debit/credit card, an E-gift card, or with a Summit Season pass with resort charge. Any passholder can link their season pass to a credit/debit card in order to make any purchase at The Summit. The option to add resort charge can be done during the pass purchase process or you can contact Summit Guest Services to add a card. E-gift cards can be purchased from the Summit website and the scannable bar code can be displayed during checkout. In the event a class take a full day ski excursion where the students remain with the instructor at lunch time, students will either need to bring a premade lunch which the instructor will carry, or the student will need a debit/credit card, resort charge enabled on their season pass, or an E-gift card from the Summit.

Sanitation and Cleanliness

Powderpigs staff will ensure proper cleaning and disinfecting procedures are in place for the public restrooms and other common areas within the lodge before, during and after daily lessons following CDC and EPA recommendations. In the event someone develops symptoms of illness and had been within the lodge, the building will be temporarily closed for a deep cleaning and sanitizing per CDC guidelines.



COVID Vaccination

In the event an employee, family member or student receives the covid vaccination, masks must still be worn at all times when participating in Powderpigs lessons, at any base area at the Summit at Snoqualmie, in lift lines, or when unable to social distance.

Reporting

After participating in daily lessons should any employee, student, family member or chaperone test positive for COVID-19, they are required to contact the School's COVID-19 Supervisor so contact tracing and notification can be done. Individuals who contact the COVID-19 Supervisor shall remain confidential, with the exception of information the School may be required to report to the Washington State Department of Health. Contact information can be found on page 2 of this document.

Program Suspension

Powderpigs reserves the right to suspend lessons at any time during the 2020-21 winter season. Instances that could lead to closure include: Change in county or state guidelines; Reverting to a previous re-opening phase level; a spike in regional COVID-19 cases; A known outbreak among our participants and/or employees; Changes in The Summit at Snoqualmie's operation schedule. In the event lessons are suspended, families will receive a prorated credit towards 2022 season for the lessons that were not provided in the 2020-2021 season.

COVID-19 Policy Supersedes All Prior Policies

The Powderpigs 2020-2021 COVID-19 Policies and Procedures supersedes any and all previous policies due to the nature of this pandemic.

Complaints

Any complaints or issues regarding anyone, activity, or lack of protocol at the School shall be brought to the attention of the COVID-19 Supervisor or designee as soon as possible. Powderpigs reserve the right to revoke lesson attendance if protocols are not being followed. Contact information can be found on page 2 of this document.



EMPLOYEE & STUDENT HEALTH SCREENING INSTRUCTIONS

In the event employee or student health screening is needed onsite, the COVID-19 Site Supervisor, and/or members from the management or support team will manage all screenings using the following process.

(2) Health Screening Kits to each include:

- No contact thermometer
- Laminated sign with instructions and QR code to health screening form
- Disinfecting wipes or isopropyl alcohol spray
- Disposable mask (5)
- Plastic face shield
- Gloves (1 box small, 1 box medium, 1 box large)
- Hand sanitizer
- Extra thermometer batteries

Screening Guide

1. Put gloves on
2. Sanitize face shield and thermometer
3. Don face shield, if desired
4. Have individual put their hand on their forehead to help bring their skin back to normal temperature
5. Ask these questions:
 - a. Have you had any of the in the last two weeks?
 - i. Cough, shortness of breath, or difficulty breathing?
 - ii. Or at least two of the following: Fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell?
 - iii. Have you need in contact with anyone who has or is suspected of having COVID-19?
6. If they answer “yes” to any of these questions, refer to the back of this document.
7. Scan forehead with thermometer.
 - a. Front of thermometer needs to be less than one inch from center of forehead, but DO NOT TOUCH their forehead.
8. Thermometer will beep when temperature is read
 - a. If temp is less than 100.4°F, tell them the number so they can add that their screening form
 - b. If temp is over 100.4°F, repeat step 6-7. If still over 100.4°F, refer to the back of this document.
9. Ensure employee or parent/guardian has filled out the health form and is wearing a mask (or health screener to input results).
10. Remind person to keep their mask on at all times and wash/sanitize their hands frequently.



HEALTH SCREENING CHECK IN STATION SCRIPTS

If the Individual answers YES to any screening questions:

- If other people are in close proximity, ask the individual to move with you to a more private area before proceeding.
- If they answered **YES** to question number (i) or (ii), use the following script:
“Thank you for being upfront and honest! Please note the following will be held confidential. Have you been tested for COVID-19 or already contacted a medical professional regarding this?”
 - If **YES**: *“Have you tested negative, or been cleared by your medical professional?”*
 - If **YES**: Proceed to step 6.
 - If **NO**: Use “no” script below.
 - If **NO**: *“Due to us needing to ensure the safety of all team members and customers we need to ask you to please return home. In order for you to be able to come back to lessons/work please reach out to Jennifer Wirkman for next steps.”*
- If they answered **YES** to question (iii) use the following script:
“Thank you for being upfront and honest! Please note the following will be held confidential. Has the individual you were in contact with been tested for COVID-19 or been in contact with a medical professional?”
 - If **YES**: *“Did they test negative or have they been cleared by a medical professional?”*
 - If **YES**: *“Great! Thank you. I will need to check your temperature and then we can get your screening finished.”*
 - Proceed with Step number 6
 - If **NO**: *“Due to us needing to ensure the safety of all students, families, and employees we need to ask you to please return home. In order for you to be able to come back to work/lessons please reach out to Jennifer Wirkman for next steps.”*
 - Once they have departed, please notify Jennifer Wirkman, then sanitize all surfaces they have touched, the face shield and thermometer. Discard gloves, wash and sanitize hands before donning new gloves.

If Temperature Reads over 100.4°F after two scans:

- If other people are in close proximity, ask the individual to move with you to a more private area before proceeding. Then use this script:
“Due to us needing to ensure the safety of all students, families and employees we need to ask you to please return home, self-isolate and contact your healthcare provider or get tested. Please notify Jennifer Wirkman once you have reached out to a healthcare provider or received your test results.”
- If the individual does not comply or has any other questions, please find Jennifer Wirkman or Annelise Ring immediately.
- If you are unsure how to proceed, find Jennifer Wirkman.
- Once the person has departed, please notify Jennifer Wirkman, then sanitize all surfaces they have touched, the face shield and thermometer. Discard gloves, wash and sanitize hands before donning new gloves.